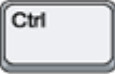

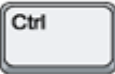

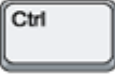


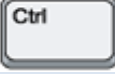

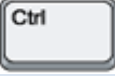

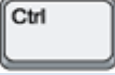

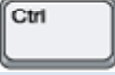

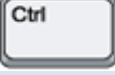


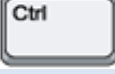

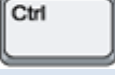

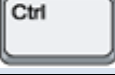




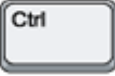

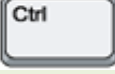



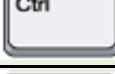

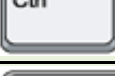



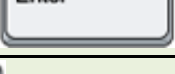
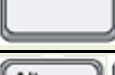




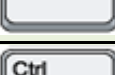

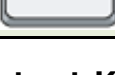



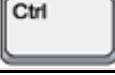



Office 2007 Keyboard Shortcuts

Action	Shortcut Keys		Type
Copy	CTRL+C	 	General
Cut	CTRL+X	 	General
Find	CTRL+F	 	General
Help	F1		General
Hyperlink	CTRL+K	 	General
New	CTRL+N	 	General
Open	CTRL+O	 	General
Paste	CTRL+V	 	General
Print	CTRL+P	 	General
Spell Check	F7		General
Save	CTRL+S	 	General
Select All	CTRL+A	 	General
Undo	CTRL+Z	 	General
For complete listing of Microsoft Keyboard shortcuts: http://support.microsoft.com/kb/290938			

Office 2007 Keyboard Shortcuts

Action	Shortcut Keys		Type
Select area to be formatted, then . . .			
ALL CAPS	CTRL+SHIFT+A	  	Formatting
Bold	CTRL+B	 	Formatting
Center Paragraph	CTRL+E	 	Formatting
Change Case CHANGE CASE	SHIFT+F3	 	Formatting
Double-spaced lines	CTRL+2	 	Formatting
<u>Double Underline</u>	CTRL+SHIFT+D	  	Formatting
Hard Return	Shift+Enter	 	Formatting
<i>Italicize</i>	CTRL+I	 	Formatting
Outline	ALT+CTRL+O	  	Formatting
Single-space lines	CTRL+1	 	Formatting
<u>Underline</u>	CTRL+U	 	Formatting
Action	Shortcut Keys		Type
Page Down	PAGE DOWN		Navigation
Page Up	PAGE UP		Navigation
Start of Document	CTRL+HOME	 	Navigation
For complete listing of Microsoft Keyboard shortcuts: http://support.microsoft.com/kb/290938			